

# UNL – Biological and Life Sciences

## Undergraduate Lab Prep Worker Application

Submit completed application to Manter Hall room 402 or via email to [biology@unl.edu](mailto:biology@unl.edu).

NU ID# \_\_\_\_\_ First Name \_\_\_\_\_ Last Name \_\_\_\_\_  
Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**Please mark ALL the positions you would like to be considered for.**

### **Lab Prep Worker**

- Work an average of 8 hours per week
- Set up and break down weekly labs, preparation of lab materials and solution
- Clean and organize labs, set up equipment and equipment care
- Take care of living organisms (plants and animals)

| <i>Course #</i>                        | <i>Course Title</i>            | <i>Course Supervisors</i>          |
|--|--------------------------------|------------------------------------|
| <input type="checkbox"/> BIOS 101L     | General Biology Lab            | Dr. Marianna Burks & Morgan Siemek |
| <input type="checkbox"/> LIFE 120L     | Fundamentals of Biology I Lab  | James Buescher                     |
| <input type="checkbox"/> LIFE 121L     | Fundamentals of Biology II Lab | Tim Suhr                           |
| <input type="checkbox"/> BIOS 111, 314 | Microbiology Lab               | Janet Wright                       |

### **Lab Office Worker**

- Work an average of 8 hours per week
- Deal with student absences, make up exams and late assignments
- Copy and distribute materials, maintains files

| <i>Course #</i>                    | <i>Course Title</i>            | <i>Instructor(s)</i>               |
|------------------------------------|--------------------------------|------------------------------------|
| <input type="checkbox"/> BIOS 101L | General Biology Lab            | Dr. Marianna Burks & Morgan Siemek |
| <input type="checkbox"/> LIFE 121L | Fundamentals of Biology II Lab | Tim Suhr                           |

Major \_\_\_\_\_ GPA \_\_\_\_\_ Planned Graduation Date \_\_\_\_\_

Why are you interested in this position? What do you hope to gain from this position?

Do you have previous experience as a lab prep worker?  Yes  No

If yes, please list course or lab, employment dates, responsibilities and supervisor's name & phone number.

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Are you currently employed?     Yes     No    If yes, where?

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Other previous work experience:

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Have you been awarded work study through the Scholarships & Financial Aid Office?     Yes     No

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*Reference*

|       |       |              |       |
|-------|-------|--------------|-------|
| Name  | _____ | Phone Number | _____ |
| Email | _____ | Relationship | _____ |

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Indicate when you are *unavailable*. For example, your course schedule or other commitments such as student organizations for the semester in which you wish to be a teaching assistant. A tentative schedule is acceptable.

**Employment Terms:**

- All assistants are employed from one week prior to the start of classes through the end of finals week. They are required to be on campus for this entire employment period excluding student holidays listed on the University Calendar.

| Time  | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|-------|--------|---------|-----------|----------|--------|----------|
| 7:30  |        |         |           |          |        |          |
| 8:00  |        |         |           |          |        |          |
| 8:30  |        |         |           |          |        |          |
| 9:00  |        |         |           |          |        |          |
| 9:30  |        |         |           |          |        |          |
| 10:00 |        |         |           |          |        |          |
| 10:30 |        |         |           |          |        |          |
| 11:00 |        |         |           |          |        |          |
| 11:30 |        |         |           |          |        |          |
| 12:00 |        |         |           |          |        |          |
| 12:30 |        |         |           |          |        |          |
| 1:00  |        |         |           |          |        |          |
| 1:30  |        |         |           |          |        |          |
| 2:00  |        |         |           |          |        |          |
| 2:30  |        |         |           |          |        |          |
| 3:00  |        |         |           |          |        |          |
| 3:30  |        |         |           |          |        |          |
| 4:00  |        |         |           |          |        |          |
| 4:30  |        |         |           |          |        |          |
| 5:00  |        |         |           |          |        |          |
| 5:30  |        |         |           |          |        |          |
| 6:00  |        |         |           |          |        |          |
| 6:30  |        |         |           |          |        |          |
| 7:00  |        |         |           |          |        |          |
| 7:30  |        |         |           |          |        |          |
| 8:00  |        |         |           |          |        |          |
| 8:30  |        |         |           |          |        |          |
| 9:00  |        |         |           |          |        |          |
| 9:30  |        |         |           |          |        |          |