

Ph.D. Student Graduate Guidance Interview Form

School of Biological Sciences

The Guidance Interview is instructive for registering for classes, for explaining Specialization specific procedures and for addressing general questions. Please include classes that will be taken by the student in their first semester. The final table indicates what forms are needed and when said form is needed. If you have any questions please contact the Graduate Secretary.

*****REMINDER ALL FORMS NEED TO BE SUBMITTED TO THE GRADUATE COORDINATOR – BEFORE SUBMITTING THE FORM TO GRADUATE STUDIES*****

Name of Graduate Student:
Date of Guidance Interview:
Faculty Advisor or Specialization Rep:
Date of Advisor Meeting (Discussion on future Project/Expectations):

Courses to be taken in the 1 st semester	Action/Form	Date Completed	When the form is needed
	Guidance Interview		During the 1 st week of classes
	Supervisory Committee		Last day of classes in the 1 st academic year
	Program of Studies		Last day of classes in the 1 st academic year
	Milestone Committee Meeting		Before the end of the 3 rd semester
	Individual Dev. Plan		Submitted with first annual report, reviewed annually
	Annual Report		Each year. Due on the 1 st day of fall semester
	PhD Comprehensive Exam		By the end of the 3 rd year, when coursework in Program of Studies is complete.
	Admission to Candidacy		After Comprehensive Exam At the end of the 3 rd Year
	Final Oral Exam (Thesis Defense)		During the semester that Graduation is planned
	Application for Degree		Early in the same semester that you are defending

Please complete and return this form to the Graduate Secretary in Manter Hall 402.
Revised August 2025.